# How to join the International HPH Network as an Affiliated Member?

To join the International Network of Health Promoting Hospitals and Health Services as an Affiliated Member, here is what you do.

#### **HPH Contact**

Any hospital or health service wishing to join the HPH Network as an Affiliated Member or simply to find out more, should contact the National/Regional HPH Coordinator in their area. If there is no such coordinator in your country/region, you should contact the International HPH Secretariat:

> The International HPH Secretariat WHO Collaborating Centre Frederiksberg/Bispebjerg University Hospital Nordre Fasanvei 57, Building 14, Entrance 5.2 DK-2000 Frederiksberg - DENMARK Phone: +45 3816 3849/3847

Fax: +45 3816 3839 Email: info@whocc.dk

#### The HPH Letter of Intent for Affiliated Members

In accordance with the HPH Constitution Article II §3 and the HPH Affiliated Membership Document approved by the HPH General Assembly and Governance Board, entities that support HPH and work with health promotion aimed at patients, staff, community and the environment, but are not eligible for normal hospital or health service membership, can apply for Affiliated HPH Membership. Examples on such entities could be Universities, Nursing Schools, National Board of Health, Local Health Organisations, and International Organisations with a focus on Health Promotion, etc.

To join HPH as an Affiliated Members or renew affiliated HPH membership, the Letter of Intent (below) must be filled out.

#### **New Affiliated HPH Members**

Any new organisation applying for affiliated membership must fill out and submit the HPH Letter of Intent. This letter affirms the commitment of your organization to respecting the mission of the HPH Constitution and supporting implementation of health-promoting activities, strategies and policies.

### **Renewing Affiliated HPH Members**

All Affiliated HPH Members must renew their membership every 4 years by filling out this document again. This re-affirms the commitment to HPH and also it allows the Secretariat to note any changes in contact details etc.



## **Letter of Intent - Affiliated Member**

This Affiliated Member Letter of Intent, signed by management, is a declaration that the member organization will support the Constitution of the International Network of Health Promoting Hospitals and Health Services (HPH) and implementation of health promoting activities according to the HPH Constitution and the strategies and policies as defined by WHO (i.e. Ottawa Charter, Budapest and Vienna declarations).

By joining the International HPH Network the Affiliated Member commits itself to:

- Support the common HPH goal of a better health gain by improving the quality of care, the relationship between hospitals/health services, the community and the environment and the conditions for and satisfaction of patients, relatives and staff
- Support the work towards fulfilment of the mission, purpose and objectives of the International HPH Network, as defined in the HPH Constitution
- Be subject to the approval of the Governance Board, after which membership will run for an initial period of 4 years
- Pay the international membership fee for Affiliated HPH Members, regulated by the General Assembly

Additional annual made manding and bibution to National / Desired National
Additional agreements made regarding contribution to National / Regional Network funding, if applicable:

#### Code of Ethics

The International HPH Network promotes high standards for professional ethics and practices. Accordingly, Affiliated Members also commit to act in a manner that promotes integrity and is consistent with accepted ethical and legal principles. First and foremost, this means that Affiliated Members should comply with applicable laws, regulations, policies, and ethical principles governing professional practice and related activities and oppose behaviour that violates accepted ethical or legal principles. They should also at all times provide accurate, complete and truthful information as well as ensure fairness and avoidance of commercial product endorsement or advertisement. Further, affiliated members should at all time support the mission, objectives, policies and legal principles of both WHO and HPH. Finally, in the box below, affiliate members should disclose accurately all information about potential conflicts of interest, including compensation, stock ownership, intellectual property considerations or other direct or indirect financial benefits related to potential membership and / or collaboration to ensure full transparency.



Potential conflicts of interest, if ap	pplicable:	
		hall come into force on the date of our (4) years from that date.
Affiliated M	lember	Information
New Affiliated M	ember	Renewing Affiliated Member
Name of organization in English (	(please type):	
Name in local language (please ty	pe):	
Address (please type): Street: Zip Code: City: State: Country:		
Phone: Fax: Website:		
Chief Executive Officer of organize Name: Position: Phone:	zation (please	type):
E-mail: <b>HPH focal point of organization</b> <i>(<sub>l</sub></i> Name: Position: Phone: E-mail:	please type):	
Name of national/regional HPH N Name and title: Phone: Fax: E-mail:	letwork coord	dinator (please type):
Name of Network (please type):	_	
S	Signatur	es

The Letter of Intent for Affiliated members shall be signed by the Organization's Management and the National / Regional HPH Network Coordinator (if applicable), who will send it to the International HPH Secretariat:

Affiliated Member Organization's Management

Date & Signature:

Name of National / Regional HPH Network Coordinator

Date & Signature:

NOTE: If no National / Regional HPH Network exist in your area, please send this letter directly to the International HPH Secretariat for signature:

Date & Signature

Prof. Hanne Tønnesen, Director of the International HPH Secretariat

The International HPH Secretariat, WHO Collaborating Centre, Frederiksberg/Bispebjerg University Hospital, Nordre Fasanvej 57, Building 14, Entrance 5.2, DK-2000 Frederiksberg

Phone: +45 3816 3849/3847 Fax: +45 3816 3839

Website: www.hphnet.org Email: info@whocc.dk