

Meeting report HPH Governance Board Meeting

Participants: Margareta Kristenson (Sweden), Sally Fawkes (Australia), Kjersti Fløtten (Norway), Ying-Wei Wang (Taiwan), Alan Siu (Hong Kong, CN), Antonio Chiarenza (Emilia Romagna, IT).

Observers: Martin Von Krauss (WHO EURO), Jürgen Pelikan and Rainer Christ (HPH Congress Secretariat), Jeff Kirk Svane and Thor Bern Jensen (Int. HPH Secretariat & rapporteurs).

Excused: Cristina Iniesta (Catalonia, ES), Hanne Tønnesen (Int. HPH Secretariat).

1) Welcome /MK

MK welcomed all participants and the agenda was confirmed.

2) Meeting report GB meeting June 27 /MK

Decision: The GB approved the meeting report from June 27. It was also decided that the process of online commenting on meeting reports will be continued for future meetings.

3) Member ratification / Int. HPH Secretariat

- a) New members There were no new individual members to ratify, but the new and renewing members in networks were presented to the GB. They included 7 new and 2 renewing:
- EUCOMS (New in Norway, affiliated)
 - Tokyo Adventist Hospital (New in Japan, hospital) as well as Medical Corporation Kiyofuji Clinic, Sensyuu Medica General Incorporated and Kyowa Pharmacy (New in Japan, health services)
 - Vital-time Life Service and Lincoln Innotech Education Ltd (New in Hong Kong, affiliated)
 - Seoul Medical Center (Renewing in Republic of Korea, hospital)
 - Region Jämtland Härjedalen (Renewing in Sweden, health service)

The new members ratified online since last meeting were also presented. They included:

- Cheerus Dental Clinic – Dental care and treatment (Zhejiang Province China, health service)

b) Discussion of name and structure of HPH members in mainland China

On June 24, 2018, several HPH members and other hospitals and health services met in Changsha Hunan in conjunction to a Tobacco Control Summit under China Alliance for the China Association of Health Promotion. At this meeting, a formal alliance for HPH were established: “The Chinese Alliance for HPH”. The Chinese HP Members have for the last two years had an

The alliance has been established as a forum for HPH members from different Chinese Regions to meet, and a secretariat has been established to offer a line of communicate to all Chinese members not part of a formal regional or national network.

Decision: The GB decided that the Secretariat will continue with the usual approach of supporting the establishment and growth of regional networks in China and communicating directly to them. The GB also agreed that the new alliance will hopefully be instrumental in supporting the further developments and membership growth and that the alliance should be offered an observer seat at the GA.

4) Standards for HPH /MvK, RC, AC

It had been decided GB sub group on standards that there will be two documents; i.e. a set of umbrella standards and a set of behavioral intervention standards. The GB decided that these two shall be closely coordinated – even if this could create some difficulties as the intervention standards are planned to be finalized before the end of the year, while the umbrella standards will need about a year to be finalized. MvK commented that the deadline for the behavioral standards could be postponed if need be, in order to ensure an optimal coordination between the two.

a) Umbrella standards / AC

AC had accepted to chair the work on HPH umbrella standards. The umbrella standards will have to closely tie in existing standards from Task Forces. Luckily the TF standards follow a relatively similar structure. It will be possible to analyze them and draw material for use in the umbrella standards. The group working on the umbrella standards will be a small core group including Antonio, Sally and Margareta plus WHOCCs and WHO staff. This group will be supported by an advisory group of TF leaders, GB members and patient representatives. It is expected that the umbrella standards will in term be piloted in practice in hospitals and health services. The GB approved this plan for work towards umbrella standards and the core group will report back on progress to the GB for further discussion in the form of a short paper.

b) Behavior intervention standards /RC

RC presented the plan and updated on progress. The idea behind these standards is to have a more narrowly focused document compared to the BETA version presented in Bologna, that includes only the items that specifically address behavioral interventions. Other aspects previously included in the BETA, and the more general text on them, will be allocated to the umbrella standards instead. The outline example done for standard 1 shows that this is a feasible way forward. The GB approved that the group moves ahead with this plan.

Decision: The GB decided that both behavioral standards group and umbrella standards group will have a joint Webex meeting in the near future to align and coordinate the plans and the documents.

The Secretariat noted that members in networks are asking for news in this area. Accordingly, the GB decided that the GA will be informed of the new plans (i.e. the now two envisioned standards documents) and kept informed along the way. For communicating this, and once the plans are clearer, a separate document or letter concretely outlining this overall vision will be developed and sent to the GA.

The GB also decided that after the finalization of the umbrella standards, the GB will take up a discussion of development, quality assurance and testing of any further HPH standards by Task Forces.

5) Presentation of ToR for the WG on Global HPH Strategy 2019-2021 /SF

SF presented the suggestion for WG and the Terms of Reference (ToR) and invited GB participants to comment. SF and the Secretariat will also collaborate on and communicate an invitation for TF Leaders and GA. The document will be prominent on the agenda for the GB in December. The new strategy will be for 5 years, and the product will be presented at the December meeting and then presented to the GA in 2019 for approval.

Decision: The GB approved the plan.

6) Focal points for GB members /Int. HPH Secretariat

MK stressed the importance of bringing GB skills and knowledge into work on the various areas. Until further, the areas looked as follow:

GB areas of work	GB Members
The new Global HPH Strategy	Sally, Cristina
Roles and task for Coordinators	Kjersti, Cristina
HPH platform for exchange and discussion, web page, brochure	Kjersti, Alan
Development of strategic partnerships: IHF, WONCA, IUHPE, others?	Margareta
Alma Ata 40	Margareta
Standards for behavioural intervention	Rainer and Jeff
Umbrella standards	Antonio, Jürgen
Constitution	
Additional funding and resources	Sally

7) Follow up on WHO invitations & meetings /MK

- The GB were pleased to note that the invitation to Ann-Lise Guisset from WHO HQ had been well received and that she will thus become an observer on the HPH Governance Board.
- A meeting on Integrating Public Health and Primary Care Services in the European Region WHO Copenhagen had been held on August 30-31. MK and MvK attended.
- Concerning the Global Conference on Primary Health Care, Astana, Kazakhstan 25-26 October: HPH has been invited to attend. MK has worked with Peter Novak and Brigit Meltzer (WHO CC – Vienna) in developing a proposal for a session there. The deadline for a reply is September 10. The GB discussed the lack of provision in the budget for travel to priority meetings such as this. MvK noted that the WHO will not be able to cover such costs. The GB discussed the need for additional income sources.

8) Start of WG for generating additional income sources and resources /SF

This item was re-located to the agenda of the next GB meeting.

9) Global Network of Tobacco free HealthCare Services

TBJ will present at GNTH GA on September 13. The GNTH and HPH memorandum of understanding (MoU) expires in 2019, and thus a renewal should be discussed. The GB agreed to recommend renewal of the MoU to the HPH GA based on an agreed program of collaboration.

GNTH has also produced a statement to HPH on Endgame collaboration, for which endorsement should be discussed.

Decision: The GB decided to recommend endorsement of the statement to the HPH GA. SF will go through the document and make suggestions for amendments and send this to the Secretariat.

10) HPH Progress Report 2017-2018

The Secretariat is currently preparing the 2017-2018 HPH progress report data collection, following the timeline of the HPH action plan. This item was postponed to the next GB meeting. Until then, GB is invited to send in comments for revisions.

Decision: Secretariat will send out the current template again for comments along with meeting report.

Upcoming GB meetings

Decision: The GB decided to have meetings on October 8th at 12:00-13:30 CEST/CET and on November 8th same time and finally, a full day meeting on December 17th.

11) AOB

No other business was discussed.