

# N/R Networks Progress Report 2015-2016

Dear National and Regional HPH Coordinators,

We hereby start the collection of the HPH Progress Reports for the period 2015-2016. We ask all of you to fill in the report and send it to us before Wednesday, February 15, 2017.

This year, the progress report format has been updated to allow you to save your work on the report and come back to it later, in several reporting sessions if needed. This should ease the process and accommodate your requested format changes.

The progress reports support the exchange of knowledge and experience, and they are important tools for HPH to assess the work in the HPH N/R networks and adjust and identify key priorities for actions and improvement.

The progress report is structured with three main parts;

- 1) Administrative information of the Networks. This part will insure that the available information is up-to-date and correct.
- 2) Report on the work of the N/R Network. This part is closely related to the [HPH Global Strategy 2013-2015](#) and your network's progress and work on the strategy's activities and goals. As the standards are a priority in the strategy, there will be a set of questions related to your network's fulfillment of the standards.
- 3) Additional questions. This part will give an overview of other important projects and initiatives done in the N/R networks.

As it was requested by the HPH General Assembly, this year the int. HPH Secretariat have filled in information and answers from the previous Progress Report from 2013-2014 in the individual reports (if this was submitted by the network). If this information is still correct, you do not need to do any further in these questions. If the information is inadequate or should be up-dated, we ask you to revise or add new information.

The progress reports are mandatory and upon collection of all data, the reports are made publicly available online (both individually and in collated form).

We acknowledge that the Progress Reports require extra work from the N/R coordinators, but as they are important tools for a continued improvement and assessment of the network, we hope you appreciate the necessity of the task at hand.

## Part 1: Administrative Information

### 1. Name of Network

|                    |
|--------------------|
| Taiwan HPH Network |
|--------------------|

### 2. Network Coordinator

|                 |   |
|-----------------|---|
| Name            | Ying-Wei Wang   |
| Phone           | +886-2-25220888#501   |
| E-mail          | ywwang@hpa.gov.tw   |
| Address         | No.36, Tacheng St., Datong Dist., Taipei City 103, Taiwan   |
| Network Website | <a href="http://www.hph.org.tw/">http://www.hph.org.tw/</a> |

### 3. Coordinating Institution

|   |   |
|---|---|
| Name  | Taiwan Society of Health Promoting Hospitals & Taiwan Network of Health Promoting Hospitals and Health Services |
| Address                                     | 3F., No. 400, Sec.2, Bade Rd., Songshan Dist., Taipei City 10556, Taiwan  |
| E-mail<br>(If different from coordinator's) | hphtwmail@gmail.com   |
| Phone<br>(If different from coordinator's)  | +886-2-2752-8394  |
| Institution Website                         | <a href="http://www.hph.org.tw/">http://www.hph.org.tw/</a>   |

### 4. Date of Establishment and Expiration

|                       |            |
|-----------------------|------------|
|                       | MM/DD/YYYY |
| Date of Establishment | 11/26/2006 |
| Expiration of         | 04/09/2018 |

|                   |  |
|-------------------|--|
| Network Agreement |  |
|-------------------|--|

5. Period covered by this Progress Report (If different or only part of 2015-2016)

|      |            |
|------|------------|
|      | MM/DD/YYYY |
| From | 01/01/2015 |
| To   | 12/31/2016 |

6. Number of your Network's members at the time of reporting

Number of Hospitals

|     |
|-----|
| 147 |
|-----|

Number of Health Services

|    |
|----|
| 15 |
|----|

Number of entities that are combined Hospital / Health Services

|   |
|---|
| 0 |
|---|

Number of Affiliated members

|   |
|---|
| 0 |
|---|

7. Date of checking online list of all my network members on [hphnet.org](http://hphnet.org)

|      |            |
|------|------------|
|      | MM/DD/YYYY |
| Date | 02/12/2017 |

8. Is the list of your members on [hphnet.org](http://hphnet.org) up to date?

|     |   |
|-----|---|
| Yes | ✓ |
| No  |   |

9. How many new "net" member has your Network recruited in the period?

|      |    |
|------|----|
| 2015 | 12 |
| 2016 | 9  |

If you have members who have left the network, what is the reason for this withdrawal?

|            |
|------------|
| Annual fee |
|------------|

How many hospitals and health services in your country/region do you believe have the potential to join the activities of your Network?

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10. Does your Network have additional National/Regional criteria (supplementary to the International Network's criteria) for new members to join?

|      |   |
|------|---|
| Yes* |   |
| No   | ✓ |

\* Please specify additional National/Regional criteria for new members

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11. Has your Network sent, or is it planning to send, material to the International HPH Secretariat?

|      |   |
|------|---|
| Yes* |   |
| No   | ✓ |

\* What materials?

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12. Please rate how your Network has put the mission, purpose and objectives described in [the HPH Constitution Art 1-3](#) into practice on the National/Regional level.

|            |              |          |             |            |
|------------|--------------|----------|-------------|------------|
| Not at all | A little bit | Moderate | Quite a bit | Completely |
|            |              |          |             | ✓          |

Please elaborate on your work

## Part 2: Report on the work of N/R Network

### 13. Organizational structure and way of working

Please describe the organization of your Network e.g. coordinating institution, scientific committee, steering group, task forces etc.

please see APPENDIX.

### 14. Outcomes and main achievements in your Network

Please describe your main outcomes and achievements in the period 2015-2016

1. Rapid network growth: By December 2016, the Taiwan HPH Network has the most members in the entire International HPH Network.
  2. The Taiwan Network actively participates in the International HPH Conferences; 150 registered attendees in 2015, and 250 registered attendees in 2016, making up over 50% of the entire conference attendees (500 people) and also the first time there are more attendees outside of Europe, signifying the successful global expansion of the International HPH Network. Additionally, since 2010 Taiwan Network has for 7 consecutive years contributed the most article submissions during the conferences; for the 23<sup>rd</sup> conference in 2015, there were 362 accepted submissions (53 orals, 309 posters) out of the total 595 accepted by the conference; for the 24<sup>th</sup> conference in 2016, there were 386 submissions (72 orals and 314 posters) out of the total 545 accepted by the conference.
  3. Awards and recognitions:
    - (1) HPH Award: Taiwanese HPH members continuously for two years won the award for Outstanding Fulfillment of WHO-HPH Standards in 2014-2015 which are Taiwan Adventist Hospital and St. Martin De Porres Hospital.
    - (2) Since 2011, Taiwanese HPH members won the best elected posters during the annual International HPH Conference every year.
    - (3) 21 HPH members from Taiwan have joined the Advanced HPH Recognition project, making Taiwan the network with the highest number of participating hospitals. The intervention hospitals completed the project in 2015 and were awarded Gold level recognition during site visits.

You are welcome to share both challenging and enriching experiences with the other members of the International HPH Network

How many hospitals and health services in your country/region do you think have potential to join the activities of your Network?

15. If your Network have worked with national, regional or local projects, please list them here

Hospital Health Promotion Advocation Project (Health Promotion Administration)

16. Evaluation and monitoring

|  | Yes | No |
|--|-----|----|
| Have your network carried out any evaluation and monitoring of the implementation of the WHO Standards?* | ✓   |    |
| Have any additional analysis or surveys been carried out? **   | ✓   |    |

\* If yes, please provide information

1. Taiwan HPH Network established a set of HPH quality assessment indicators (34 in total), which will be provided to certified HPH members to help them evaluate and maintain the quality of their health promotion services.
2. The Self-assessment tool scores analysis was conducted between 2015 and 2016 to compare the performance between new members (initial review) and renewed members (2nd review).
3. The certification process requires expert site visits to applying institutions; once the 4-year certification term is up, institutions wishing to renew their membership are required to conduct expert site visit again.

\*\* If yes, please provide information

HPA performed a survey on HPH quality assessment indicators in 2016, investigated 125 health promotion hospitals and 12 health care services. Initial analysis results will serves as reference for planning health promotion actions.

## WHO-HPH Standards & Indicators

17. Which of the WHO Standards and Sub-Standards have been given priority in your Network?

|   | Priority | No priority |
|---|----------|-------------|
| <b>Standard 1: Management Policy</b> <ul style="list-style-type: none"> <li>- Description: The organization has a written policy for health promotion. The policy is implemented as part of the overall organization quality improvement system, aiming at improving health outcomes. This policy is aimed at patients, relatives and staff.</li> <li>- Objective: To describe the framework for the organization's activities concerning health promotion as an integral part of the organization's quality management system.</li> </ul>                                      | ✓        |             |
| <b>Standard 2: Patient Assessment</b> <ul style="list-style-type: none"> <li>- Description: The organization ensures that health professionals, in partnership with patients, systematically assess needs for health promotion activities.</li> <li>- Objective: To support patient treatment, improve prognosis and to promote the health and well-being of patients.</li> </ul>   | ✓        |             |
| <b>Standard 3: Patient Information and Intervention</b> <ul style="list-style-type: none"> <li>- Description: The organization provides patients with information on significant factors concerning their disease or health condition and health promotion interventions are established in all patient pathways.</li> <li>- Objective: To ensure that the patient is informed about planned activities, to empower the patient in an active partnership in planned activities and to facilitate integration of health promotion activities in all patient pathways.</li> </ul> | ✓        |             |
| <b>Standard 4: Promoting a Healthy Workplace</b> <ul style="list-style-type: none"> <li>- Description: The management establishes conditions for the development of the hospital as a healthy workplace.</li> <li>- Objective: To support the development of a healthy and safe workplace, and to support health promotion activities of staff.</li> </ul>  | ✓        |             |
| <b>Standard 5: Continuity and Cooperation</b> <ul style="list-style-type: none"> <li>- Description: The organization has a planned approach to collaboration with other health service providers and other institutions and sectors on an ongoing basis.</li> <li>- Objective: To ensure collaboration with relevant providers and to initiate partnerships to optimize the integration of health promotion activities in patient pathways.</li> </ul>  | ✓        |             |

**Which of the WHO Standards and Sub-Standards have been implemented in your Network?**

18. Standard 1: Management Policy

|  | Implemented | Not implemented |
|--|-------------|-----------------|
| 1.1. The organization identifies responsibilities for health promotion | ✓           |                 |
| 1.2. The organization allocates resources for the                      | ✓           |                 |

|   |   |  |
|---|---|--|
| implementation of health promotion  |   |  |
| 1.3. The organization ensures the availability of procedures for collection and evaluation of data in order to monitor the quality of health promotion activities | ✓ |  |

#### 19. Standard 2: Patient Assessment

|   | Implemented | Not implemented |
|---|-------------|-----------------|
| 2.1. The organization ensures the availability of procedures for all patients to assess their need for health promotion   | ✓           |                 |
| 2.2. The assessment of a patient's need for health promotion is done at first contact with the hospital. This is kept under review and adjusted as necessary according to changes in the patient's clinical condition or on request | ✓           |                 |
| 2.3. The patient's needs-assessment reflects information provided by others and ensures sensitivity to social and cultural background   | ✓           |                 |

#### 20. Standard 3: Patient Information and Intervention

|   | Implemented | Not implemented |
|---|-------------|-----------------|
| 3.1. Based on the health promotion needs assessment, the patient is informed of factors impacting on their health and, in partnership with the patient, a plan for relevant activities for health promotion is agreed | ✓           |                 |
| 3.2. The organization ensures that all patients, staff and visitors have access to general information on factors influencing health  | ✓           |                 |

#### 21. Standard 4: Promoting a Healthy Workplace

|  | Implemented | Not implemented |
|--|-------------|-----------------|
| 4.1. The organization ensures the development and implementation of a healthy and safe workplace   | ✓           |                 |
| 4.2. The organization ensures the development and implementation of a comprehensive Human Resources Strategy that includes training and development of | ✓           |                 |

|   |   |  |
|---|---|--|
| health promotion skills of staff  |   |  |
| 4.3. The organization ensures availability of procedures to develop and maintain staff awareness on health issues | ✓ |  |

22. Standard 5: Continuity and cooperation

|   | Implemented | Not implemented |
|---|-------------|-----------------|
| 5.1. The organization ensures the health promotion services are coherent with current provisions and regional health policy plans                                     | ✓           |                 |
| 5.2. The organization ensures the availability and implementation of health promotion activities and procedures during out-patient visits and after patient discharge | ✓           |                 |

23. Has your Network supported member hospitals to implement and follow up on the standards and indicators?

|     |   |
|-----|---|
| Yes | ✓ |
| No  |   |

You are welcome to share your experience with the other members of the International HPH Network

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24. How many of your Network's members have implemented Standard 1 and elements of Standard 2, 3, 4 & 5? (See the description of each Standard in question 17)

|            |   |
|------------|---|
| All have   | ✓ |
| Most have  |   |
| Some have  |   |
| A few have |   |
| None have  |   |

## Teaching and Training

25. Has your Network participated in international WHO-HPH Schools in 2015-2016?

|                                   |   |
|-----------------------------------|---|
| Yes, in 1 or more than 1 per year |   |
| Just one school in this period    |   |
| No                                | ✓ |

26. Has your network established local teaching and training? (hands-on, e-learning etc.)

|      |   |
|------|---|
| Yes* | ✓ |
| No   |   |

\* Please describe

1. HPA and Taiwan Society of HPH co-organized 2 workshops for hospitals and 2 workshops for healthcare services in 2015-2016, inviting HPH members and non-HPH members to participate in learning and implementation of HPH model and strategies.
2. The annual National HPH Conference co-organized by HPA and Taiwan Society of HPH in 2015 and 2016, providing an opportunity for HPH and non-HPH members to share their experiences and learn from each other; additionally, awards recognition were presented to HPH members with outstanding achievements in either HPH strategy or creativity contests. In 2016, we also arranged Tobacco-Free Hospital site visit, invited renowned International experts give advices to candidates of ENSH-Global Gold Forum.
3. The Society held different HPH theme workshops in 2015-2016, such as "Health promotion in workplace"; "Advanced courses for HPH members", "How to prepare for HPH Model Prize Award" and "Environmental-friendly health promotion hospitals". Using lectures, hospital visit, group discussion... to deliver HPH concepts, experiences and implementation tools.

## Communication and Advocacy

27. Please list the HPH related meetings and conferences conducted by your Network in the period 2015-2016 (Please list numbers of participants and any co-organizers)

1. HPA and Taiwan Society of HPH co-organized 2 workshops for hospitals and 2 workshops for healthcare services in 2015-2016, inviting HPH members and non-HPH members to participate in learning and implementation of HPH model and strategies.
2. The annual National HPH Conference co-organized by HPA and Taiwan Society of HPH in 2015 and 2016, providing an opportunity for HPH and non-HPH members to share their experiences and learn from each other; additionally, awards recognition were presented to HPH members with outstanding achievements in either HPH strategy or creativity contests. In 2016, we also arranged Tobacco-Free Hospital site visit, invited renowned International experts give advices to candidates of ENSH-Global Gold Forum.
3. The Society held different HPH theme workshops in 2015-2016, such as "Health promotion in workplace", "Advanced courses for HPH members", "How to prepare for HPH Model Prize Award" and "Environmental-friendly health promotion hospitals". Using lectures, hospital visit, group discussion... to deliver HPH concepts, experiences and implementation tools.

28. Has your Network advocated HPH locally within the period 2015-2016?

|      |   |
|------|---|
| Yes* | ✓ |
| No   |   |

\* Please provide details

1. HPA and Taiwan Society of HPH co-organized 2 workshops for hospitals and 2 workshops for healthcare services in 2015-2016, inviting HPH members and non-HPH members to participate in learning and implementation of HPH model and strategies.
2. Health Promotion Administration, Ministry of Health and Welfare, Taiwan (HPA) supported local health authorities to assist in promotion of HPH initiatives. A total of 131 healthcare institutions from 21 counties/cities in Taiwan were recruited in 2015; 18 hospitals in these institutions were non-HPH. A total of 137 healthcare institutions from 21 counties/cities in Taiwan were recruited in 2016; 14 hospitals in these institutions were non-HPH.
3. Encourage competition and dissemination of HPH experiences within the network through annual award competitions. Outstanding members are recognized and received awards from the Minister of Ministry of Health and Welfare in 2015.

29. Has your Network participated at local policy level?

|      |   |
|------|---|
| Yes* | ✓ |
| No   |   |

\* Please provide details

The HPA incorporated the HPH models into various health promotion policies: cancer screening, breastfeeding, obesity prevention, tobacco hazard prevention, chronic disease prevention, age-friendly healthcare and environment-friendly healthcare.

30. Has your Network translated key HPH documents and tools to local language and sent out to members?

|         |   |
|---------|---|
| Yes*    | ✓ |
| Partly* |   |
| No      |   |

\* Please list documents translated and distributed

1. Taiwan Society of HPH translated “Self-assessment Forms for Implementing Health Promotion in Hospitals” into Mandarin, distributed to all network members and upload to official website of the Society.
2. Taiwan Society of HPH translated “Global HPH Strategy 2013-2015” and “HPH brochures” into Mandarin, distributed to all network members and upload to official website of the Society.
3. The Society also translated HPH Newsletters, “WHATS HAPPENING?” of the WHO-CC official website and all email from International HPH Secretariat into Mandarin and forwarded to all network members.

31. Has your Network informed the International HPH Network about your national or regional communication and advocacy efforts?

|     |   |
|-----|---|
| Yes | ✓ |
| No  |   |

How can we make it easier for you to share these efforts in the future?

***Advancement of Clinical Health Promotion Research***

32. Has your Network participated in multi-centre research projects?

|                             |  |
|-----------------------------|--|
| Yes, with 2 members or more |  |
|-----------------------------|--|

|                    |   |
|--------------------|---|
| Yes, with 1 member |   |
| No                 | ✓ |

33. Has your Network informed at policy level nationally or regionally about HPH research?

|                               |   |
|-------------------------------|---|
| Yes, one 2 or more occasions* |   |
| Yes, on 1 occasion*           |   |
| No                            | ✓ |

\* Please describe these occasions/events and the research in question

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|  |
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34. Has your Network published any HPH research papers in journals within the period 2015-2016?

|      |   |
|------|---|
| Yes* |   |
| No   | ✓ |

\* Please provide titles, author names and name of journal

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35. Have you encouraged your members to publish their research in the official HPH journal; Clinical Health Promotion - Research and Best Practice for Patients, Staff and Community

|     |   |
|-----|---|
| Yes | ✓ |
| No  |   |

36. Does your Network regularly keep the members updated with the newest HPH research?

|     |   |
|-----|---|
| Yes | ✓ |
| No  |   |

You are welcome to share your experiences with the other members of the HPH Network by describing how you communicated the research

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37. Has your Network developed a national or regional action plan?

|      |   |
|------|---|
| Yes* |   |
| No   | ✓ |

\* Please provide plan (or key summary of plan)

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### Part 3: Additional Questions

38. Have your Network had any additional strategy, priorities and focus areas?  
(Please list them here)

1. Taiwan HPH Network collaborates with the Task Force on HPH and Environment, HPH and Age-Friendly Health Care to promote environment-friendly and Age-friendly healthcare issues, establishing working partnership with domestic and foreign experts on the subject matters.
2. Collaborate with ENSH to expand and recruit more hospitals to pass the certification for Tobacco-Free Hospital.
3. Health Literacy and Shared Decision Making

39. Connection to National/Regional health policy and strategies

|   | Yes | No | Don't know |
|---|-----|----|------------|
| Is health promotion a focus area in National/Regional health policies, laws and regulations in your country/region?*            | ✓   |    |            |
| Within the period 2015-2016, has changes in National/Regional health policies had directly influence on your HPH activities?*** | ✓   |    |            |
| Is the National/Regional health system supportive of the development of health promotion?                                       | ✓   |    |            |

\* Please provide information on how health promotion was given focus?

1. Tobacco-free: amendment to the Tobacco Hazard Prevention Law in 2009 stipulated that smoking is prohibited in all indoor public areas, including hospitals. Since April 2014, smoking prohibited area expand to parks.
2. Obesity prevention: starting in 2011, HPH members work with 21 cities/counties government and health bureaus to promote nationwide healthy weight management program, which is fully supported by central government agencies and endorsement from the President, Vice President, Minister of Health and other high ranking municipal leaders.
3. Age-Friendly Healthcare services: Age-Friendly certification started in 2011, until the end of 2014; 103 hospitals in Taiwan have passed the certification; 91 of them are also HPH members. During the 1<sup>st</sup> APEC Conference on HPH that took place in Taipei, Taiwan from July 30-31 2014, the representative from Singapore expressed that they hope Singapore will be the first Asian nation to use Taiwan's Framework on Age-Friendly Healthcare and Health services. It is a big success for Taiwan HPH Network.
4. Cancer screening and prevention: HPA referenced the HPH model to support hospitals to promote cancer screening and launched the cancer screening and treatment quality improvement program since 2011; until 2014, 226 hospitals are engaged in the cancer screening and treatment quality improvement program; 122 of them are also HPH members.
5. Health Promotion Administration (HPA) supported local health authorities to assist in promotion of HPH initiatives. A total of 131 healthcare institutions from 21 counties/cities in Taiwan were recruited in 2015; 18 hospitals in these institutions were non-HPH. A total of 137 healthcare institutions from 21 counties/cities in Taiwan were recruited in 2016; 14 hospitals in these institutions were non-HPH.

\*\* Please provide details of these changes

HPA adopts health promotion in its policies and encourages hospitals to implement them. The policies mentioned above have successfully increased the number of HPH members in Taiwan considerably within 2 years.

1. Tobacco-free hospitals: 209 hospitals are certified by ENSH in Taiwan, of which 140 are also HPH members.

2. Age-Friendly healthcare: until the end of 2016, 283 hospitals have passed the Age-Friendly Healthcare Institution certification, of which 139 are also HPH members.

40. Have your Network received recognition/acknowledgment from public authorities, health systems etc.?

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

\* Please provide information on this recognition/acknowledgment

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41. Are key documents (e.g. Vienna Recommendations, Ottawa Charter, Information Package, WHO Standards (SAT), Letter of Intent, Constitution etc.) available in your local language?

|     |   |
|-----|---|
| Yes | ✓ |
| No* |   |

\* Please provide titles of those HPH materials that should be made available in your language?

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42. Collaboration with the International HPH Network and with WHO

|   | Yes | No |
|---|-----|----|
| Does your Network have any participation in international, national or regional task forces and/or working groups?* | ✓   |    |
| Does your Network collaborate with WHO?*  |     | ✓  |
| Does your Network issue any guidelines on how to implement  | ✓   |    |

|  |  |  |
|--|--|--|
| recommendations from the task forces and working groups, e.g. Migrant Friendly and Culturally Competent Health Care? |  |  |
|--|--|--|

\* Please list which Task Forces or Working Groups

Taiwan HPH Network established the following Task Forces/Working Groups:

1. The Task Force on HPH & Environment was approved by General Assembly in 2010.
2. The former Working Group on HPH and Age-Friendly Health Care was transferred into a HPH Task Force by the General Assembly in 2013.

\*\* Please describe this collaboration

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43. How do you think that the International HPH Network, the HPH Governance Board and the HPH Governance Assembly could meet the needs of the National/Regional networks better?

1. We recommend the HPH Secretariat could work on increasing the usability and content of the HPH website, such as more frequent update of the member list, and make timely updates on GB meeting reports.
2. We also recommend the Secretariat to expand the functionality of the website and enhance its database function.
3. We suggest that the Secretariat can provide clear job description of their staff. Therefore the National/ Regional coordinators will know who to contact when they have queried regarding membership, annual membership fees, website update and so on.
4. We suggest that the WHO-CC can announce the winner of HPH Awards one month before the annual International HPH Conference, therefore the winner hospital from outside of Europe can arrange representative and flight schedule in advance. Besides, we advise that the WHO-CC to give free entrance of the annual HPH Conference to the winner hospital at the year they receive the award rather than the year after. Providing reasons/suggestion for hospitals or health services who win/lost the HPH Awards will be very helpful to us.
5. Last but not the least, we suggest that the Secretariat could double check the spelling of hospitals/health services name before sending out the HPH certificate to save time and delivery cost.

44. How do you think your Network could contribute better to the International HPH Network's fulfilment of its objectives?

1. Continue to recruit new members and improve their quality.
2. Encourages member hospitals to submit and participate in the annual International HPH Conferences and HPH Awards.
3. Support and join International HPH Network projects (such as successfully completing the Advanced Recognition Trial) and Working Groups/Task Forces.

***Final comments you wish to provide***

