



Participants: Bozena Walewska-Zielecka, Susan Frampton, Shu-Ti Chiou, Myoung-Och Ahn, Sally Fawkes, Margareta Kristenson, Alan Siu,

From the HPH Secretariats: Jürgen Pelikan, Christina Wieczorek, Hanne Tønnesen, Jeff Kirk Svane, Morten Lysbeck Hansen (rapporteur), Thor Bern Jensen (rapporteur)

## Meeting Report - Draft

### 1) Welcome to new HPH Governance Board

#### a. Approval of Meeting Report (June 2016)

- Concerning the Global HPH Strategy, it was decided to add a line to Item 3.d stating, that the GB will be given the opportunity to see the HPH Global Strategy before finalisation.

The Meeting Report was approved

For future meeting reports, it was discussed if the reports should be approved via email or at the next meeting. An online approval of meeting report ensure a continued fast process, while an delayed approval at the next meeting (after 2-3 month) offers time for an oral discussion of any disagreements.

The GB did not decide for a change in meeting report approval procedure.

GB members wished the report to include summarily parts of discussions along with the decision.

#### b. GB member – online presentation + contribution via Newsletter August 19!

- The Vienna Congress Secretariat reminded the GB members to submit text for the upcoming HPH Newsletter.

#### c. GB Portfolio + duties

- The HPH Duties were explained and discussed. Each of the GB members found a Priority from the Strategy or a Task Force to have as their portfolio.

Strategy Areas of Portfolio	GB Member
Implementation of the updated WHO standards	Bozena Walewska-Zielecka
HPH awareness and capacity	Shu-Ti Chiou
HPH development and sustainability	Alan Siu
Task Forces Portfolios	GB Member
Environment TF	Susan Frampton
Age Friendly Health Care TF	Shu-Ti Chiou
HPH Task Force on updated Standards	Bozena Walewska-Zielecka
HPH Mental Health Task Force	Margareta Kristiensson
Migrant Friendly and Culturally Competent Health Care TF (If they renew)	Sally Fawkes
Children and Adolescents TF (The TF shall submit plans for renewal)	Myoung-Ock Ahn





## 2) Membership/Network Ratification

### a. H/HS Members: Ratification of new members.

Only new members who does not join an existing N/R HPH Network or new N/R Networks shall be ratified by GB.

The following was ratified by GB:

- Individual member: **Farshchian Heart Center** (Iran)
- **Iranian National HPH Network** (four members) with N Coordinator: Dr. Akbar Nikpajouh, MD (Rajaei Cardiocascular Medical and Research Center)

*For future ratification processes, the GB would like to receive the Letter of Intent prior to the ratification.*

### b. Update on HPH in Mainland China/ Alan Siu

- Alan informed the GB about two recently events in China where he has promoted the HPH. There have been a great interest from the Chinese hospitals in joining the HPH Network, but as only a few speak English the language barrier is a challenge. Alan Siu and the HPH Secretariat have worked on translation of HPH Documents (Letter of Intent, Manual for Self-assessment, and other) from English into Mandarin.
- Alan plans to host a HPH conference in Hong Kong for potential Chinese members, and he hopes to have assistance from nearby HPH Networks such as Taiwan, Korea, and Australia.

## 3) Open GA (FU New Haven)

### a. To follow-up on a wish from some networks to have more than one representative present at the HPH GA, the GB discussed if the GA should be open for others than N/R Coordinators, TF Leaders, partners, and observers.

Three models for GA were listed:

- i. Business as usual
- ii. The N/R Coordinators are allowed to bring *one* extra person for the GA (e.g. assistants participating for educational purpose)
- iii. GA open for almost everyone interested (upon invitation only)

The idea of opening up the GA for more observers have previous been the practice of the GA, with the observers seated at table behind the official delegates. The GB stressed, that participation should follow the HPH Constitution: *"The GA is the Assembly of corporate members of the International HPH Network. It is the supreme statutory body of the International HPH Network."* (HPH Constitution Art V.1)

After discussions, the decision was postponed to the *Full Day GB Meeting*.

## 4) Role of the coordinator (FU from New Haven)

---- (postponed for November meeting)





## **5) HPH Global strategy (FU New Haven)**

The GA workshop on the Global HPH Strategy was discussed. As the Strategy runs from 2016 to 2018, it was highlighted that a finalisation process is needed rapidly.

The role of the GB and their remedy in relation to decisions made by the GA was further discussed. It was stressed, that the GA is the ruling body of the HPH Network (HPH Constitution Art V, 1), and the role of the GB is to make sure decisions of the GA is carried out.

It was stated, that the previous GB had worked on the development of the Strategy for a year, and that the GA workshop came up with a list of comments, which the secretariat should include in the final version of the Strategy.

It was agreed, that the secretariat will incorporate the comments as decided by GA in the week to come, and that the GB will be allowed to see the Strategy before this is send out to GA, and it was stressed that any comments should be in line with the comments from the workshop.

The current GB will begin the development of the next Global Strategy (2018-2020) already in 2017.

## **6) Partnerships**

### **a. Existing partners – update**

The different types of partnerships were explained.

- i. The different MoU partners listed: WHO - MoU 2014-2020
- ii. ENSH – MoU 2016-2019 (Action plan under development)
- iii. SEEHN – MoU has expired, but the previous GB decided to uphold technical support to SEEHN (e.g. on how to run a secretariat)
- iv. IHF – MoU expired and no current plans of a renewed MoU.

### **b. New partner – IUHPE (International Union for Health Promotion and Education) – MoU have still not been signed.**

GA decided to focus the partnership on capacity building, education and training.

The GG will continue to explore the MoU and the aligned action for collaboration with IUHPE.

Shu-Ti will due to her previous role as IUHPE Global Vice President for Partnerships and current IUHPE board member present HPH for IUHPE, while Sally and Jürgen will be the HPH lead on the partnership. Next stop is to develop an Action Plan and finalising the MoU in line with other HPH MoUs.

## **7) Int HPH Conference -2017**

### **a. Participation in Scientific Committee**

All GB members agreed to take part in the Scientific Committee.

### **b. Development of plenary program**

A draft plenary program will be send out to GB for feedback.

### **c. Revision of abstract submission criteria**

The HPH Congress Secretariat opens for a discussion on reviewing criteria's of submitted conference abstracts to improve quality of accepted papers. All GB members agreed to look into suggestions for criteria.





- It was suggested, that the criteria should be a little looser for posters, maybe with an integrated app solution for online poster presentation.

Bozena declared that Poland will be honoured to host an Int. HPH conference. Warsaw will properly be the host city. Bozena will discuss further with the HPH Congress Secretariat on the further process.

#### **8) New Haven Recommendations:**

##### **a. Status report and next steps**

WHO Europe has seen the Recommendation and given positive feed-back, and their response will be implemented to a final draft finalization process is ongoing with Susan doing the English Proof reading. The final draft will be disseminated to all.

##### **b. Promotion strategy**

The Recommendations will be disseminated via newsletter, websites and other media. The GB is asked to think about channels of promotion of the Recommendation.

#### **9) Next Meetings**

##### **a. GB Meeting in November**

It was discussed whether the full day meeting could take place in October, but this was deemed too soon, so a meeting in November was preferred.

A Doodle link consisting suggestions for Fridays and Mondays in November/early December will be send out.

##### **b. Meeting before November?**

No Meeting before November was decided.

Two hours for the future meetings was agreed.

#### **10) Update on HPH Secretariat**

The secretariat has been working intensively on standards with the WHO.

MLH is leaving the secretariat, and the GB thanked him for his work and assistance during his engagement in the HPH secretariat.

#### **11) AOB**

No other business.

