N/R Networks Progress Report 2015-2016

Dear National and Regional HPH Coordinators,

We hereby start the collection of the HPH Progress Reports for the period 2015-2016. We ask all of you to fill in the report and send it to us before Wednesday, February 15, 2017.

This year, the progress report format has been updated to allow you to save your work on the report and come back to it later, in several reporting sessions if needed. This should ease the process and accommodate your requested format changes.

The progress reports support the exchange of knowledge and experience, and they are important tools for HPH to assess the work in the HPH N/R networks and adjust and identify key priorities for actions and improvement.

The progress report is structured with three main parts;

1) Administrative information of the Networks. This part will insure that the available information is up-to-date and correct.
2) Report on the work of the N/R Network. This part is closely related to the HPH Global Strategy 2013-2015 and your network's progress and work on the strategy's activities and goals. As the standards are a priority in the strategy, there will be a set of questions related to your network's fulfillment of the standards.
3) Additional questions. This part will give an overview of other important projects and initiatives done in the N/R networks.

As it was requested by the HPH General Assembly, this year the int. HPH Secretariat have filled in information and answers from the previous Progress Report 2013-2014 in the individual reports (if this was submitted by the network). If this information is still correct, you do not need to do any further in these questions. If the information is inadequate or should be up-dated, we ask you to revise or add new information.

The progress reports are mandatory and upon collection of all data, the reports are made publicly available online (both individually and in collated form).

We acknowledge that the Progress Reports require extra work from the N/R coordinators, but as they are important tools for a continued improvement and assessment of the network, we hope you appreciate the necessity of the task at hand.

Part 1: Administrative Information

1. Name of Network

The National HPH Network of the Czech Republic

2. Network Coordinator

Name	Milena Kalvachova
Phone	+420 224 972 361
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Address	Ministry of Health of the Czech Republic Palackého náměstí 4 Prague 2 128 01 Czech Republic
Network Website	www.mzcr.cz

3. Coordinating Institution

Name	Ministry of Health of the Czech Republic
Address	Palackého náměstí 4 Prague 2 128 01 Czech Republic
E-mail (If different from coordinator's)	mzcr@mzcr.cz
Phone (If different from coordinator's)	+420 224 971 111
Institution Website	www.mzcr.cz

4. Date of Establishment and Expiration

	MM/DD/YYYY
Date of Establishment	07/15/2008

Expiration of Network Agreement	07/02/2020

5. Period covered by this Progress Report (If different or only part of 2015-2016)

	MM/DD/YYYY
From	01/01/2015
To	12/31/2016

6. Number of your Network's members at the time of reporting

Number of Hospitals

10

Number of Health Services

Number of entities that are combined Hospital / Health Services

Number of Affiliated members

7. Date of checking online list of all my network members on hphnet.org

	MM/DD/YYYY
Date	04/28/2016

8. Is the list of your members on hphnet.org up to date?

Yes	X
No	

9. How many new "net" member has your Network recruited in the period?

2015	0
2016	1

If you have members who have left the network, what is the reason for this withdrawal?

any member did not leave for the National Network of HPH / CR in this period

How many hospitals and health services in your country/region do you believe have the potential to join the activities of your Network?

3

10. Does your Network have additional National/Regional criteria (supplementary to the International Network's criteria) for new members to join?

Yes*	
No	X

* Please specify additional National/Regional criteria for new members

11. Has your Network sent, or is it planning to send, material to the International HPH Secretariat?

Yes*	X
No	

* What materials?

An updated memberlist of the National Network of HPH in Czech Republic

12. Please rate how your Network has put the mission, purpose and objectives described in the HPH Constitution Art 1-3 into practice on the National/Regional level.

Not at all	A little bit	Moderate	Quite a bit	Completely
			X	

Please elaborate on your work

The Ministry of Health (National Coordination Unit of HPH in the Czech Republic): - established a taskforce for HPH at the national level. The members of this Task Force

is hospital HPH coordinator for each HPH hospital in the Czech Republic, representatives of the Ministry of Health and the WHO Country Office in Czech Republic.
- periodically allocates funds for HPH hospitals in the Czech Republic (CZ) for implement projects related to health promotion, prevention, healthy lifestyle and generally spreading the principles of HPH.
- supports all Czech HPH Hospitals in possibilities of acquiring international experiences and know-how through the support in participation in international conferences.
- organizes National Conference of Health Promotion in order to spreading and sharing of knowledges at the national level. By this way the Ministry of Health addresses the non-HPH Hospital in order to expand awareness of the principles of HPH and attracting new members into the National Network of HPH/CZ.

Objectives: expand the National Network of HPH/CZ, continuously support HPH hospitals in the Czech Republic, use the knowledges at the level of goverment and hospitals to develop national strategies for health promotion and to HPH expansion.

Part 2: Report on the work of N/R Network

13. Organizational structure and way of working

Please describe the organization of your Network e.g. coordinating institution, scientific committee, steering group, task forces etc.

Ministry of Health of the Czech Republic
National Coordinator HPH
Administrator HPH
Task force for HPH

14. Outcomes and main achievements in your Network

Please describe your main outcomes and achievements in the period 2015-2016

- establishment of Task force for HPH
- realization of 11 local or regional health promotion projects
- active participation of representatives of czech HPH hospitals at the International HPH Conference in Connecticut, USA

You are welcome to share both challenging and enriching experiences with the other members of the International HPH Network

15. If your Network have worked with national, regional or local projects, please list them here

BCA contract for 2014-2015 and for 2016-2017

16. Evaluation and monitoring

	Yes	No
Have your network carried out any evaluation and monitoring of the implementation of the WHO Standards?*	X	
Have any additional analysis or surveys been carried out?**	X	

* If yes, please provide information

Evaluation of outputs from the healthcare quality and safety projects on the topic Improving the quality of health promotion activities.

** If yes, please provide information

All Czech HPH hospitals are undergoing an external evaluation of the quality and safety of healthcare services in accordance with Czech law every three years. Part of the evaluation standards of this process are based on the principles of HPH.

WHO-HPH Standards & Indicators

17. Which of the WHO Standards and Sub-Standards have been given priority in your Network?

	Priority	No priority
Standard 1: Management Policy - Description: The organization has a written policy for health promotion. The policy is implemented as part of the overall organization quality improvement system, aiming at improving health outcomes. This policy is aimed at patients, relatives and staff. - Objective: To describe the framework for the organization's activities concerning health promotion as an integral part of the organization's quality management system.		
Standard 2: Patient Assessment - Description: The organization ensures that health professionals, in partnership with patients, systematically assess needs for health promotion activities. - Objective: To support patient treatment, improve prognosis	X	

and to promote the health and well-being of patients.		
Standard 3: Patient Information and Intervention - Description: The organization provides patients with information on significant factors concerning their disease or health condition and health promotion interventions are established in all patient pathways. - Objective: To ensure that the patient is informed about planned activities, to empower the patient in an active partnership in planned activities and to facilitate integration of health promotion activities in all patient pathways.	X	
Standard 4: Promoting a Healthy Workplace - Description: The management establishes conditions for the development of the hospital as a healthy workplace. - Objective: To support the development of a healthy and safe workplace, and to support health promotion activities of staff.	X	
Standard 5: Continuity and Cooperation - Description: The organization has a planned approach to collaboration with other health service providers and other institutions and sectors on an ongoing basis. - Objective: To ensure collaboration with relevant providers and to initiate partnerships to optimize the integration of health promotion activities in patient pathways.		

Which of the WHO Standards and Sub-Standards have been implemented in your Network?

18. Standard 1: Management Policy

	Implemented	Not implemented
1.1. The organization identifies responsibilities for health promotion	X	
1.2. The organization allocates resources for the implementation of health promotion	X	
1.3. The organization ensures the availability of procedures for collection and evaluation of data in order to monitor the quality of health promotion activities	X	

19. Standard 2: Patient Assessment

	Implemented	Not implemented

2.1. The organization ensures the availability of procedures for all patients to assess their need for health promotion	X	
2.2. The assessment of a patient's need for health promotion is done at first contact with the hospital. This is kept under review and adjusted as necessary according to changes in the patient's clinical condition or on request	X	
2.3. The patient's needs-assessment reflects information provided by others and ensures sensitivity to social and cultural background	X	

20. Standard 3: Patient Information and Intervention

	Implemented	Not implemented
3.1. Based on the health promotion needs assessment, the patient is informed of factors impacting on their health and, in partnership with the patient, a plan for relevant activities for health promotion is agreed	X	
3.2. The organization ensures that all patients, staff and visitors have access to general information on factors influencing health	X	

21. Standard 4: Promoting a Healthy Workplace

	Implemented	Not implemented
4.1. The organization ensures the development and implementation of a healthy and safe workplace	X	
4.2. The organization ensures the development and implementation of a comprehensive Human Resources Strategy that includes training and development of health promotion skills of staff	X	
4.3. The organization ensures availability of procedures to develop and maintain staff awareness on health issues	X	

22. Standard 5: Continuity and cooperation

	Implemented	Not implemented
5.1. The organization ensures the health promotion services are coherent with current provisions and regional health policy plans	X	
5.2. The organization ensures the availability and implementation of health promotion activities and procedures during out-patient visits and after patient discharge	X	

23. Has your Network supported member hospitals to implement and follow up on the standards and indicators?

Yes	
No	X

You are welcome to share your experience with the other members of the International HPH Network

24. How many of your Network's members have implemented Standard 1 and elements of Standard 2, 3, 4 & 5? (See the description of each Standard in question 17)

All have	
Most have	X
Some have	
A few have	
None have	

Teaching and Training

25. Has your Network participated in international WHO-HPH Schools in 2015-2016?

Yes, in 1 or more than 1 per year	
Just one school in this period	
No	X

26. Has your network established local teaching and training? (hands-on, e-learning etc.)

Yes*	X
No	

* Please describe

Training course of quality management in health care which includes a lecture on health promotion - the organizer is Institute for Postgraduate Medical Education / was established by Ministry of Health of Czech Republic.

Communication and Advocacy

27. Please list the HPH related meetings and conferences conducted by your Network in the period 2015-2016 (Please list numbers of participants and any co-organizers)

4. 11. 2015 - 1. meeting of Task force for HPH - 13 participants 13. 7. 2016 - 2. meeting of Task force for HPH - 11 participants 8. 11. 2016 - 3. meeting of Task force for HPH - 14 participants

28. Has your Network advocated HPH locally within the period 2015-2016?

Yes*	
No	X

* Please provide details

29. Has your Network participated at local policy level?

Yes*	X
No	

* Please provide details

As a member of the Task force for HPH has each HPH hospital an opportunity to participate in creating of national health promotion strategy and assist in developing of HPH in the Czech Republic.

30. Has your Network translated key HPH documents and tools to local language and sent out to members?

Yes*	
Partly*	X
No	

* Please list documents translated and distributed

Concept, framework and organization HPH in hospitals: Evidence of a Quality Management All document of WHO/HPH Recognition project note: All documents relating to HPH are distributed to all members of the National Network HPH/CZ, but not all of them are translated into czech language

31. Has your Network informed the International HPH Network about your national or regional communication and advocacy efforts?

Yes	
No	X

How can we make it easier for you to share these efforts in the future?

Advancement of Clinical Health Promotion Research

32. Has your Network participated in multi-centre research projects?

Yes, with 2 members or more	
Yes, with 1 member	
No	X

33. Has your Network informed at policy level nationally or regionally about HPH research?

Yes, one 2 or more occasions*	
Yes, on 1 occasion*	
No	X

* Please describe these occasions/events and the research in question

34. Has your Network published any HPH research papers in journals within the period 2015-2016?

Yes*	
No	X

* Please provide titles, author names and name of journal

35. Have you encouraged your members to publish their research in the official HPH journal; Clinical Health Promotion - Research and Best Practice for Patients, Staff and Community

Yes	
No	X

36. Does your Network regularly keep the members updated with the newest HPH research?

Yes	
No	X

You are welcome to share your experiences with the other members of the HPH Network by describing how you communicated the research

37. Has your Network developed a national or regional action plan?

Yes*	X
No	

* Please provide plan (or key summary of plan)

Health 2020 - National Strategy for the protection and promotion of health and prevention of disease - Action Plan no. 9: Ensuring the quality and safety of healthcare services http://www.mzcr.cz/Admin/_upload/files/5/akční%20plány%20-%20přílohy/AP%2009_01%20AP%20KaB_20150717PT.pdf

Part 3: Additional Questions

38. Have your Network had any additional strategy, priorities and focus areas?
(Please list them here)

Yes. We have determined the following activities in the BCA contract 2016-2017. - Supporting enlargement of HPH network in the country with adequate capacity building. - Training workshop with international speakers - practical guidelines and tools for health workers at hospitals to support health promotion interventions among patients and their relatives with emphasis on NCD. - Visit tours for HPH hospitals coordinators to advanced country

39. Connection to National/Regional health policy and strategies

	Yes	No	Don't know
Is health promotion a focus area in National/Regional health policies, laws and regulations in your country/region?*	X		
Within the period 2015-2016, has changes in National/Regional health policies had directly influence on your HPH activities?**		X	
Is the National/Regional health system supportive of the development of health promotion?	X		

* Please provide information on how health promotion was given focus?

In accordance with Czech law - Part of the evaluation standards of an external evaluation of the quality and safety of healthcare services are based on HPH.

** Please provide details of these changes

40. Have your Network received recognition/acknowledgment from public authorities, health systems etc.?

Yes	
No	X

* Please provide information on this recognition/acknowledgment

41. Are key documents (e.g. Vienna Recommendations, Ottawa Charter, Information Package, WHO Standards (SAT), Letter of Intent, Constitution etc.) available in your local language?

Yes	X
No*	

* Please provide titles of those HPH materials that should be made available in your language?

42. Collaboration with the International HPH Network and with WHO

	Yes	No
Does your Network have any participation in international, national or regional task forces and/or working groups?*		X
Does your Network collaborate with WHO? **	X	
Does your Network issue any guidelines on how to implement recommendations from the task forces and working groups, e.g. Migrant Friendly and Culturally Competent Health Care?		

* Please list which Task Forces or Working Groups

** Please describe this collaboration

Ministry of Health of the Czech Republic and WHO Country Office in the Czech Republic cooperates very closely to the performance activities in the BCA contract 2016-2017. Director of this office is a Vice-President of our Task force for HPH.

43. How do you think that the International HPH Network, the HPH Governance Board and the HPH Governance Assembly could meet the needs of the National/Regional networks better?

44. How do you think your Network could contribute better to the International HPH Network's fulfilment of its objectives?

Final comments you wish to provide