

## Meeting Report

**Participants:** Margareta Kristenson (Sweden), Sally Fawkes (Australia), Cristina Iniesta (Catalonia, ES), Ying-Wei Wang (Taiwan), Alan Siu (Hong Kong, CN), Antonio Chiarenza (Emilia Romagna, IT).

**Observers:** Martin Krayser Von Krauss (WHO EURO), Jürgen Pelikan and Rainer Christ (HPH Congress Secretariat), Hanne Tønnesen, Jeff Kirk Svane and Thor Bern Jensen (Int. HPH Secretariat & rapporteurs).

**Excused:** Kjersti Fløtten (Norway).

### 1. **Welcome/ M Kristenson**

Participants were welcomed, and the meeting opened on time.

### 2. **Meeting report from last meeting/ M Kristenson**

MK welcome the process of online comments and the meeting report from the September meeting was approved by the GB.

### 3. **Member ratification/ Int HPH Secretariat**

The former chair of HPH GB, Louis Cote has decided to put energy into re-establishing the Quebec Regional HPH Network in Canada. Chu Sainte-Justine a former member have submitted a Letter of Intent for a re-entry in the international HPH Network. By this Quebec will have three members and are therefore eligible to establish a Regional HPH Network. The GB applauded the initiative of Louis Cote and the re-establishment of a network in Northern America.

**Decision:** Chu Sainte-Justine (Mother and Child University Hospital Center) was ratified as a HPH member from Quebec, Canada.

### 4. **Update on international HPH secretariat organization/ Int HPH Secretariat**

The role of Hanne Tønnesen (Director of the WHO Collaborating Centre) as CEO of the Int. HPH Secretariat, and the organization of the Secretariat were discussed. MK noted that HT's initial information that she had decided to step down as CEO of the Secretariat and then re-entering as CEO in the Secretariat at the time around the conference in Bologna have caused some confusion in the GB and networks. It was agreed that processes and communications around these decisions had contributed to the uncertainty.

The current agreement for the Clinical Health Promotion Centre at Bispebjerg-Frederiksberg Hospital to have WHO-CC status with WHO Europe runs until March 2019. Discussions of a

renewal is ongoing. In this process the possibility of changing the director of the WHO-CC is also being discussed. Until this, HT is continuing as CEO of the secretariat.

MK raised concerns about the need for the Constitution to be reviewed/ revised with regards so that the process of handling changes in the role of CEO are detailed and clearly stated. The CEO of the international HPH Secretariat is a very important leadership role, why a change in this position needs to be openly discussed prior to decisions being made. As the current constitution states that the CEO of the international HPH Secretariat is accountable to GA and GB, it was discussed that firstly the GB and then the GA should be advised with adequate lead time before any changes are actually realized.

**Decision:** A briefing paper shall be written explaining the organization of the secretariat for the next GB Meeting before this will be sent to GA members.

A GB sub-committee was established to look at the current HPH Constitution, to identify sections where changes/revision/amendments might be necessary to clarify processes related to the organization of the Secretariat including the CEO and other necessary changes. the Sub-committee participants will be: MK, MvK, JP, HT, and TBJ. Main contributors to the writing of the current Constitution, Niels Undritz (lawyer and Coordinator of the former Swiss HPH Network) and Louis Cote (Chair of the GB at the time the Constitution was developed) will also be invited to take part in the sub-committee.

## **5. HPH Progress Report 2017-18/ Int HPH Secretariat**

The next Progress Report (PR) questionnaire will be send out this Autumn to all N/R Coordinators and TF and WG Leaders. The PR is mandatory to fill in according to HPH Constitution (ARTICLE II, § 1.4 for Corporate Members, and ARTICLE X, § 4 for Task Forces and Article XI, § 4 for Working groups). The previous PR have been aligned to the standards for implementing health promotion in hospital and health services (the green book) and to the current HPH Global Strategy. The Secretariat asked that the format with three parts be retained; part one covering administrative information, part two with the place for the N/R Network/ Task Forces to give report of their work and progress, part three giving the N/R Networks and Task Force the opportunity to present an overview of other important projects and initiatives.

The GB asked for more time to consider the format of the PR template. As the previous template is focused on the standards for implementing health promotion, it was suggested that questions be added in relation to other HPH standards on how and if these have been used.

The PR as a tool to give best possible value for members was discussed, including the possibility to have more open-ended questions and the possibility for N/R Networks and Task Forces should to share key successes and experiences, good practices and lessons learned, which would be beneficial for other entities to learn from. The possibility to share videos, photos and other formats was also requested. This could then be presented at the new web page for easy access and contacts. A more dynamic format for the PR was also discussed as well as the option of having the PR discussed as a separate session under the GA.

**Decision:** The GB members were asked to consider the template of the 2015-16 PR and return with comments to the int. HPH Secretariat. The int. HPH secretariat will look into the PR template and way of reporting. The template will then be finalized at November GB Meeting and then send out to N/R Network and Task Forces and Working Groups.

#### **6. Global HPH Strategy/ *S Fawkes***

Due to audio issues, the item was covered by MK. Discussions were aided by a briefing paper summarizing the process so far.

The GB discussed the two questions posed in the briefing paper. Firstly, whether there is a need for parallel consultation process with selected key shareholders about environmental factors influencing the next strategy. Secondly, if a parallel consultation process was needed, which stakeholders should be approached and what questions should be put to them.

**Decision:** The GB agreed to the suggestion of having partner organizations and collaborators heard in a parallel consultation process. The GB suggested the following organizations to the WG: WONCA, IHF, IUHPE, Global Network of Tobacco Free Healthcare Services, various patient associations, WHO Regional Office for Europe and WHO HQ (Ann-Lise Guisset's team).

#### **7. New HPH Website/ *Int HPH Secretariat***

A template of the new website had previously been presented to the GA in Bologna and to the GB at the consecutive meetings. The Secretariat recognized for all input and comments so far. The new website was planned to be presented in the end of October, but since the old website setup was affected by security challenges the secretariat had two options; to spend extensive time to fix the security challenges or to switch to the new website platform early. As a result, the new platform has been taken into use, and due to the early start, there are still a few functions, which have not been finalized yet. The idea with the new website have been to make it more up-to-date with more living images and more user-friendly. Another idea with the new website is to offer an access to members only, to give the members exclusive access

to certain information, publications, tools and guides, and also some of the mentioned video and the feedback from the N/R Networks and Task Forces stated in the 2017-18 Progress Report. Exclusive access to members, will also offer more tangible value for membership fee, which some members have requested.

**Decision:** The GB members are asked to comment upon the website. The Secretariat should add photos from the conference in Bologna to the website once these have been shared on the conference site and when permission is granted.

**8. Update on WHO Europe official relation with the International HPH Network/**  
*MK vKrauss*

MKvK informed GB that at this moment MKvK and Anna Myrup are still awaiting the WHO Legal Office to develop a formal letter with a legal conformation about the changed relationship. MKvK will suggest to Anna Myrup that she drafts a letter to all HPH members, describing the changes in the relationship between the WHO Europe and the international HPH Network. To this letter the organization of the international HPH Secretariat can be added and provide the HPH members overview of changes and structure of the WHO relation to HPH Network and the international HPH Secretariat (item 4).

**9. Update on work on HPH standards**

a. **Umbrella standards/** *A Chiarenza*

The group have had an online meeting together with the Behavioural Interventions (BI) standards group, in which they discussed the existing standards and how these relate to one another and to the new umbrella standards. There is an agreement that the umbrella standards should have a status as an overall HPH document (the document will illustrate the comprehensive HPH concept with linkages to the specific HPH standards). AC is working on a matrix analysis of the existing specific HPH standards. AC informed that a core group with a technical focus and an advisory expert group to look at the technical proposals and which should include Task Force Leaders and other stakeholders will be set-up.

**Decision:** The GB members are asked to send all HPH relevant standards they are familiar with to AC, so he can include them in his analysis and program of work. These should also be sent to the Secretariat to be shared on the website. AC was asked to develop a short document showing the work on analyzing the existing standards, and also his suggestions for the set-up of the WG (and sub-groups under the WG).

This will be distributed before the next GB meeting

**b. Standards on behavioral change interventions/ JK Svane**

The BI standards are in a narrowing down process. The standards will focus on behavioral interventions for patients, they will follow the structure of the original document (the green book) but only cover policy, assessment and intervention, and staff-related competencies for behavioral interventions. A first draft of the document will be presented by RC and JKS before the next meeting of the WG on October 24<sup>th</sup>.

**10. 28<sup>th</sup> International HPH Conference – 2020/ J Pelikan**

For now, there is no host for the 2020 conference, and JP asked for suggestions for possible host preferable from the WPRO or SEARO. The GB discussed a range of options of countries, including Thailand who had a national HPH network previously.

The organization of 27<sup>th</sup> International HPH International Conference in Warsaw (May 29-31, 2019) is ongoing as planned.

**Decision:** The HPH Congress Secretariat will contact the following countries in this order to assess their interest in hosting the 2020 conference: Australia, Japan, Thailand and Taiwan. The HPH Congress Secretariat will send out an invitation to all HPH members when a title has been decided.

**11. Areas of work for GB Members/ M Kristenson and Int HPH Secretariat**

GB areas of work	GB Members
The new Global HPH Strategy	Sally, Cristina
Roles and task for Coordinators	Kjersti, Cristina
HPH platform for exchange and discussion, web page, brochure	Kjersti, Alan, Jeff
Development of strategic partnerships: IHF, WONCA, IUHPE, others?	Margareta
Alma Ata 40	Margareta
Standards for behavioural intervention	Rainer and Jeff
Umbrella standards	Antonio, Jürgen
Constitution	Margareta, Thor
Additional funding and resources	Sally

**12. AOB**

No other businesses were raised for discussion.